

Superintendent's *Weekly Summer Brief*

"Preparing and empowering all students for a future of endless possibilities."

June 26, 2020

Happy 4th of July!!



School Bond on the November 2020 Ballot

At their regular June 25th board meeting, the board of trustees passed resolution 56-20 calling to place a bond on the November 2020 ballot. The resolution, which I have attached, outlines a bond for approximately \$44 million dollars to go toward a variety of projects at all sites.

Please Welcome New Administrators to our Team or in a New Place

Peter Lambert: WHS Principal

Roxanna Villasenor: Director of Student Services

Chris Reyna: Vice-principal, Tafoya Elementary School

Ronaele Ruvalcaba: Special Education Administrator

James Helstowski: M&O Supervisor

Maria Orozco: Director of Equity and Access (replaces Director of Elementary)

Jacob Holt: Director of College and Career Readiness (replaces Director of Secondary)

Hector Molina: Vice-principal, Lee Middle School

Athletics for the Fall - Update

The staff has been reviewing criteria so that sports may begin activities such as conditioning as soon as a plan is developed and approved. Plans may be submitted beginning on June 29th and each plan will be reviewed by a committee.

Planning for the Fall: Board of Trustees Direction

After listening to a variety of public comments and having a thorough discussion at their regular board meeting on June 25th (and 26th), the Board has asked staff to provide planning information for in-person TK-12 instruction in the fall with an option for virtual learning for those students choosing to continue their education online. Staff will be presenting their ideas at the July 16th regular meeting. I have also attached the YCOE planning report.

A close-up photograph of a bright yellow sunflower with a dark brown center, set against a background of green leaves. The sunflower is the central focus, with its petals radiating outwards. The background is slightly blurred, emphasizing the flower.

Yolo County

**OFFICE OF
EDUCATION**
Garth Lewis, *Yolo County Superintendent of Schools*

YOLO COUNTY SCHOOLS ROADMAP TO RECOVERY TASK FORCE:

Planning Recommendations for 2020-2021 School Year

June 25, 2020

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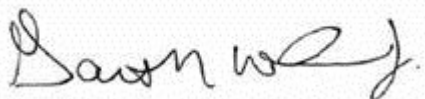
Message from the Superintendent of Schools

In March, our county superintendents made the difficult decision to close schools in Yolo County. The decision was made based on the recommendations of public health officials to slow the spread of COVID-19 across the state. In early April, we determined there was no way to safely reopen schools for the 2019-2020 school year – which resulted in the announcement of closures for the remainder of the year, and shortly thereafter, through the end of summer sessions.

As Yolo County leaders approached the process of reopening schools for the 2020-2021 school year, we were challenged to address the significant barriers that will exist for all of our students when schools resume: health and safety, significant learning loss, nutrition and social-emotional well-being.

I am grateful to the extraordinary team of county superintendents and educational leaders who volunteered their time and expertise to prepare a comprehensive planning tool for reopening schools, alongside our public health officials from Yolo County. Our intent is for school districts to use these recommendations as a guide in developing the best reopening plans for their diverse school communities in collaboration with staff, students, families, labor partners, and other stakeholders.

I will also share this is just the beginning. The task force will continue to convene to support schools as they prepare to welcome families back – virtually or in-person – this fall. While plans to reopen schools will look different across our five districts, one thing is certain – our top priorities must be the health and safety of students and staff, and we must be guided by directives from our public health officials as we focus on ensuring learning continues.



Garth Lewis
Yolo County Superintendent of Schools

Introduction

About the Task Force

The Yolo County Schools Roadmap to Recovery Task Force convened for its initial meeting on May 28. The task force was organized by the Yolo County Office of Education, in coordination with the Department of Public Health, Yolo County Health and Human Services. Led by Superintendent Garth Lewis and facilitated by Associate Superintendent Carolynne Beno, the task force involved representatives from our five local school districts, as well as educational leaders from the region, including representatives from UC Davis and Woodland Community College.



The objective of the task force was to review the state's guidance to develop recommendations specific to Yolo County schools and provide direction for the upcoming 2020-2021 school year and beyond. The recommendations will assist Local Education Agencies (districts, charter schools, county office of education) with planning for the 2020-2021 school year in the midst of the COVID-19 pandemic.

"As COVID-19 has changed our landscape, we know that schools will look different when they reopen," said Superintendent Garth Lewis. "This task force will allow our local education leaders to work together to leverage resources, share best practices and create the most comprehensive plan for our county."

Purpose of the Recommendations

The purpose of the recommendations is to provide local guidance to local education agencies (LEAs) as they respond to the impact of the COVID-19 pandemic on their school communities. It has been developed in coordination with local partners and informed by guidelines from the Department of Public Health, Yolo County Health and Human Services, and the California Department of Public Health.

The task force offers these recommendations as a guiding document for LEAs to exercise local control and support their individual communities by engaging staff, students, families, bargaining units and community partners in planning for the 2020-21 school year. This framework is not intended to be a directive and should not be taken as such.

This document was created with the most current assumptions and information. The document should be considered interim and will be updated as new data and practices emerge. Additionally, further guidance from the state is forthcoming, including on school-based sports and extracurricular activities. Refer to the Yolo County website for the most recent information.

Source Documents

This document is based on the following sources:

- California Department of Public Health (CDPH) Guidance: <https://covid19.ca.gov/pdf/guidance-schools.pdf>
- California Department of Education (CDE) Guidance: <https://www.cde.ca.gov/ls/he/hn/strongertogether.asp>
- Yolo County Roadmap to Recovery: Youth Sports Protocol & Recommendations: <https://www.yolocounty.org/Home/ShowDocument?id=64816>



Planning Recommendations for 2020-2021 School Year

About the Recommendations

Local education agencies (LEAs) and institutes of higher education in Yolo County partnered with the Department of Public Health, Yolo County Health and Human Services to create the [Yolo County Schools Roadmap to Recovery Task Force](#) ("Task Force"). The Task Force worked to interpret the [California Department of Public Health's COVID-19 Industry Guidance for Schools and School-Based Programs](#) ("CDPH Guidance") to determine how it would be applied in Yolo County based on current disease levels and control measures in our community.

The [Planning Recommendations for 2020-2021 School Year](#) ("Yolo Guidance") should be considered interim and will be updated as new data and practices emerge. Additionally, further guidance from the state is forthcoming, including on school-based sports and extracurricular activities.

How to Use the Recommendations

The Yolo County Schools Roadmap to Recovery Task Force encourages each of the schools in the county to consider this guidance, as well as guidance from the California Department of Education (CDE), California Department of Public Health (CDPH), and local public health orders, as part of their planning process.

Instructional Models

Local education agencies (LEAs) planning for their instructional schedule model for fall need to focus on staff and student health and safety, while ensuring student learning and competency development and considering a student's social-emotional well-being. As schools reopen and considerations are made to meet the health and safety guidelines, LEAs should enter into their planning with a flexible approach, understanding that they may start the school year with one instructional schedule model and, as new information becomes available about health and safety, they may transition to a different model. LEAs in Yolo County should plan for multiple fall opening scenarios including full-time in-person instruction, full-time distance learning, and a hybrid model including in-person instruction and distance learning. The Yolo County Health Officer supports LEAs and schools who are planning to include distance learning in their instructional model in the fall. LEAs should reference pages 12-14 of the [CDE Stronger Together Guidance](#) when considering possible instructional scheduling models.



Planning Recommendations for 2020-2021 School Year (cont.)

Sections in the Planning Recommendations

The Yolo Guidance is divided into the following sections:



1. Implementing Social Distancing



6. Check for Signs and Symptoms of COVID-19



2. Athletics



7. Plan for When a Staff Member, Child or Visitor Becomes Sick



3. Healthy Hygiene Practices



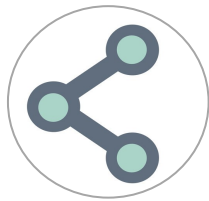
8. Maintain Healthy Operations



4. Cleaning, Disinfection, and Ventilation



9. Considerations for Partial or Total Closures



5. Limit Sharing



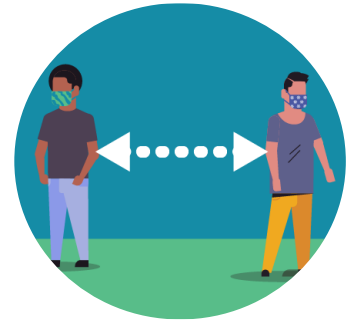
10. Train All Staff and Educate Families

1. Implementing Social Distancing

In accordance with the CDPH Guidance, Yolo County schools *should* do the following:

Arrival and Departure

- Open windows and maximize space between students and between students and the driver on school buses where practicable.
- Minimize contact at school between students, staff, families and the community at the beginning and end of the school day.
- Stagger arrival and drop off-times and locations as consistently as practicable as to minimize scheduling challenges for families.
- Designate routes for entry and exit, using as many entrances as feasible. Put in place other protocols to limit direct contact with others as much as practicable.
- Consider using privacy boards or clear screens.



Classroom Space

- Students should remain in the same space and in groups as small and consistent as practicable. Keep the same students and teacher or staff with each group, to the greatest extent practicable.
- Minimize movement of students and teachers or staff as much as practicable.
 - ◊ For example, consider ways to keep teachers with one group of students for the whole day.
- Maximize space between seating and desks. Maintain six feet of distance between students to the extent possible. Consider ways to establish separation of students through other means if practicable.
 - ◊ For example, six feet between desks, partitions between desks, markings on classroom floors to promote distancing or arranging desks in a way that minimizes face-to-face contact.
- Consider redesigning activities for smaller groups and rearranging furniture and play spaces to maintain separation.
- Staff should develop instructions for maximizing spacing and ways to minimize movement in both indoor and outdoor spaces that are easy for students to understand and are developmentally appropriate.
- Implement procedures for turning in assignments to minimize contact.

Non-Classroom Spaces

- Limit nonessential visitors, volunteers and activities involving other groups at the same time.
- Limit communal activities where practicable. Alternatively, stagger use, properly space occupants and disinfect in between uses.
- Consider use of non-classroom space for instruction, including regular use of outdoor space, weather permitting.
 - ◊ For example, consider part-day instruction outside.
- Minimize congregate movement through hallways as much as practicable.
 - ◊ For example, establish more ways to enter and exit a campus, and staggered passing times when necessary or when students cannot stay in one room.
- Serve meals in classrooms or outdoors instead of cafeterias or group dining rooms where practicable. Serve individually plated or bagged meals. Avoid sharing of foods and utensils and buffet or family-style meals.
- Consider holding recess activities in separated areas designated by class.

2. Athletics

The State will release specific youth sports guidance later in Stage 3. Until then, Yolo County has issued youth sports guidance to allow sports teams to do their summer conditioning and drills. Until the State updates guidance to address athletic competitions, in accordance with the [Yolo County Roadmap to Recovery: Youth Sports Protocol and Recommendations](#), Yolo County schools **should** do the following:



- No games, tournaments, events, and gatherings are allowed until further notice. If the training/practice activity cannot be managed in such a way as to prevent the close proximity of coaches and athletes, then the activity cannot be permitted.
- Require athletes, coaches, and volunteers to wear a face covering when on-site at a sport activity.
- Maintain 6 feet or greater social distancing when exercising. If you can maintain 6 feet of distance, you do not need to wear a face covering.
- Inform parents about face covering requirements.
- Take reasonable steps to keep people not wearing a face covering from coming in close proximity to the practice area.

Additionally, schools should use the interim guidance from the *CIF Guidelines for Return to Physical Activity/Training* (issued June 10), which provides a framework within which districts can make local decisions for how individual athletes can train to improve their conditioning, skill, and strength.

Physical Activity and Athletic Equipment

- There should be no shared athletic equipment (towels, clothing, shoes, or sports specific equipment) between students.
- Students should wear their own appropriate workout clothing (do not share clothing). Individual clothing/towels should be washed and cleaned after every workout.
- All athletic equipment, including balls, should be cleaned after each individual use and prior to the next workout.
- Individual drills requiring the use of athletic equipment are permissible, but the equipment should be cleaned prior to use by the next individual.



2. Athletics (cont.)

Weight Rooms

- Weight equipment should be wiped down thoroughly before and after an individual's use of equipment.
- Resistance training should be emphasized as body weight, weight machines, and free weights that do not require a spotter.
- Free weight exercises that require a spotter cannot be conducted while honoring physical distancing norms. Safety measures in all forms must be strictly enforced in the weight room.
- Cloth face coverings should be worn at all times in any fitness facility, including weight rooms, except when the person is exerting themselves in a fitness activity where they can maintain at least 6 feet of social distancing.

Locker Rooms

- Locker rooms should not be utilized at this time. Students should report in appropriate attire and immediately return home to shower after participation.

Sport-Specific Guidance

- Schools should follow the sport-specific guidelines outlined on pages 6 and 7 of the *CIF Guidelines for Return to Physical Activity/Training* (issued June 10).



3. Healthy Hygiene Practices

In accordance with the CDPH Guidance, Yolo County schools **should** do the following:

- Teach and reinforce washing hands, avoiding contact with one's eyes, nose, and mouth, and covering coughs and sneezes among students and staff.
 - ◊ Teach students and remind staff to use tissue to wipe their nose and to cough/sneeze inside a tissue or their elbow.
 - ◊ Students and staff should wash their hands before and after eating; after coughing or sneezing; after being outside; and before and after using the restroom.
 - ◊ Students and staff should wash their hands for 20 seconds with soap, rubbing thoroughly after application, and use paper towels (or single-use cloth towels) to dry hands thoroughly.
 - ◊ Staff should model and practice handwashing. For example, for lower grade levels, use bathroom time as an opportunity to reinforce healthy habits and monitor proper handwashing.
 - ◊ Students and staff should use fragrance-free hand sanitizer when handwashing is not practicable. Sanitizer must be rubbed into hands until completely dry. Note: frequent handwashing is more effective than the use of hand sanitizers.
 - ◊ Ethyl alcohol-based hand sanitizers are preferred and should be used when there is the potential of unsupervised use by children. Isopropyl hand sanitizers are more toxic and can be absorbed through the skin.
 - ◊ Children under age 9 should use hand sanitizer under adult supervision. Call Poison Control if consumed: 1-800-222-1222.
- Consider portable handwashing stations throughout a site and near classrooms to minimize movement and congregations in bathrooms to the extent practicable.
- Develop routines enabling students and staff to regularly wash their hands at staggered intervals.
- All staff must use cloth face coverings unless Cal/OSHA standards require respiratory protection.
 - ◊ If it is essential for students to see their teacher's mouth, teachers may use face coverings/masks with "windows" in the mouth area or may use a face shield with a draping.
 - ◊ Students and staff who are in an exempt category in the state's face covering mandate do not need to wear a face covering.
- Food service workers and staff in routine contact with the public (e.g., front office) must use gloves and facial coverings.
- Students 3 years and older must use cloth face coverings.
- Students and staff should be frequently reminded not to touch the face covering and to wash their hands frequently.
- Information should be provided to all staff and families in the school community on proper use, removal and washing of cloth face coverings.
- Ensure adequate supplies to support healthy hygiene behaviors, including soap, tissues, no-touch trash cans, face coverings and hand sanitizers with at least 60 percent ethyl alcohol for staff and children who can safely use hand sanitizer.
- Employers should provide and ensure staff use face coverings and all required protective equipment.



4. Cleaning, Disinfection and Ventilation

In accordance with the CDPH Guidance, Yolo County schools **should** do the following:

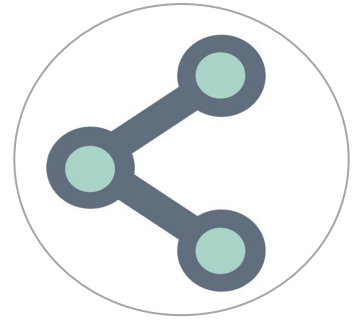
- Consider suspending or modifying use of site resources that necessitate sharing or touching items.
 - ◊ For example, consider suspending use of drinking fountains and instead encourage the use of reusable water bottles.
- Staff should clean and disinfect frequently-touched surfaces within school and on school buses at least daily and, as practicable, frequently throughout the day by trained custodial staff.
- Buses must be thoroughly cleaned and disinfected daily and after transporting any individual who is exhibiting symptoms of COVID-19. Drivers should be provided disinfectant wipes and disposable gloves to support disinfection of frequently touched surfaces during the day.
- Frequently touched surfaces in the school include, but are not limited to:
 - ◊ Door handles
 - ◊ Light switches
 - ◊ Sink handles
 - ◊ Bathroom surfaces
 - ◊ Tables
 - ◊ Student Desks
 - ◊ Chairs
- If buses are used to transport different groups of students during the same school day, buses must be cleaned and disinfected each time a different student group uses the bus.
- LEAs should use the **CDE Stronger Together Guidance** when planning for how to maintain physical distancing on school buses, which includes:
 - ◊ Determine maximum capacity of students for each vehicle while meeting 6-foot physical distancing objectives.
 - ◊ Create a plan for seating based on maximum capacity determined above. Sample options:
 - ◆ **Option 1:** Seat one student to a bench on both sides of the bus, skipping every other row.
 - ◆ **Option 2:** Seat one student to a bench, alternating rows on each side to create a zigzag pattern on the bus.
 - ◊ Mark or block seats that must be left vacant.
 - ◊ Assign a bus aide to ensure distancing and do symptom screenings.
 - ◊ Ensure 6-foot distancing at bus stops and while loading and unloading.
 - ◊ Prevent students from walking past each other by taking the following measures:
 - ◆ Seat students from the rear of the bus forward.
 - ◆ Board afternoon runs based on the order in which students will be dropped off. Students who get off first should board last and sit in the front.
 - ◊ Require face coverings for students and staff at bus stops and on buses.



5. Limit Sharing

In accordance with the CDPH Guidance, Yolo County schools **should** do the following:

- Keep each child's belongings separated and in individually labeled storage containers, cubbies or areas. Ensure belongings are taken home each day to be cleaned.
- Ensure adequate supplies to minimize sharing of high-touch materials (art supplies, equipment, etc.) to the extent practicable or limit use of supplies and equipment to one group of children at a time and clean and disinfect between uses.
- Avoid sharing electronic devices, clothing, toys, books and other games or learning aids as much as practicable.



6. Check for Signs & Symptoms of COVID-19

In accordance with the CDPH Guidance, Yolo County schools **should** do the following:

- Prevent discrimination against students or their families who were or are diagnosed with COVID-19.
- Require staff and students who are sick or who have recently had close contact with a person with COVID-19 to stay home. Develop policies that require sick staff and students to stay at home without fear of reprisal, and ensure staff, students and students' families are aware of these policies.
- Require staff and students who received a positive diagnosis of COVID-19 by a test from a medical provider to notify your school.
- Require staff and students who live with someone who received a positive diagnosis of COVID-19 by a test from a medical provider to notify your school.
- Implement screening and other procedures for all staff and students entering the facility.
 - ◇ Develop a procedure and train parents/guardians to attest their student has not experienced any COVID-19 symptoms within the last 24 hours. **On page 16, find a symptom checklist to see if a student should stay home.**
 - ◇ Make available and encourage use of hand-washing stations or hand sanitizer.
 - ◇ Document/track incidents of possible exposure and notify local health officials, staff and families immediately of any positive case of COVID-19 while maintaining confidentiality, as required under FERPA and state law related to privacy of educational records.
 - ◇ If a student is exhibiting symptoms of COVID-19, staff should communicate with the parent/caregiver and refer to the student's health history form and/or emergency card to identify if the student has a history of allergies.
- Monitor staff and students throughout the day for signs of illness; send home students and staff with a fever of 100.4 degrees or higher, cough or other COVID-19 symptoms.
- Policies should not penalize students and families for missing class.



COVID-19 Symptom Checklist

On page 16, find a checklist that can help the families of students decide if someone who is sick should stay home or go home. Students should not go to school if they are sick. Sometimes it is difficult to tell if someone is sick from an infectious disease, such as COVID-19, that will spread to other people, or experiencing a condition that does not spread to others, like allergies.

7. Plan for When a Staff Member, Child, or Visitor Becomes Sick

In accordance with the CDPH Guidance, Yolo County schools **should** do the following:

- Work with school administrators, nurses and other healthcare providers to identify an isolation room or area to separate anyone who exhibits symptoms of COVID-19.
- Any students or staff exhibiting symptoms should immediately be required to wear a face covering and be required to wait in an isolation area until they can be transported home or to a healthcare facility, as soon as practicable.
- Establish procedures to arrange for safe transport home or to a healthcare facility, as appropriate, when an individual is exhibiting COVID-19 symptoms:
 - ◊ Fever
 - ◊ Cough
 - ◊ Shortness of breath or difficulty breathing
 - ◊ Chills
 - ◊ Repeated shaking with chills
 - ◊ Muscle pain
 - ◊ Headache
 - ◊ Sore throat
 - ◊ New loss of taste or smell
- For serious injury or illness, call 911 without delay. Seek medical attention if COVID-19 symptoms become severe, including persistent pain or pressure in the chest, confusion, or bluish lips or face.
- Notify local health officials, staff and all families immediately of any positive case of COVID-19 while maintaining confidentiality as required by state and federal laws. Schools should report a positive case of COVID-19 in a student or staff member to the Yolo County Public Health Provider Line immediately at 530-666-8614. Clinical questions can also be referred to this line. All other general questions can be directed to Eric Will who can be reached at 916-622-0273 or eric.will@yolocounty.org.
- Close off areas used by any sick person and do not use before cleaning and disinfection. To reduce risk of exposure, wait 24 hours before you clean and disinfect. If it is not possible to wait 24 hours, wait as long as *practicable*. Ensure a safe and correct application of disinfectants using personal protective equipment and ventilation recommended for cleaning. Keep disinfectant products away from students.
- Advise sick staff members and students not to return until they have met CDC criteria to discontinue home isolation, including 3 days with no fever, symptoms have improved and 10 days since symptoms first appeared. Please see the CDC guidance about discontinuing home isolation for more information: <https://www.cdc.gov/coronavirus/2019-ncov/community/strategy-discontinue-isolation.html>
- Ensure that students, including students with disabilities, have access to instruction when out of class, as required by federal and state law.
- Provide students, teachers and staff from higher transmission areas opportunities for telework, virtual learning, independent study and other options as feasible to reduce travel to schools in lower transmission areas and vice versa.



8. Maintain Healthy Operations

In accordance with the CDPH Guidance, Yolo County schools *should* do the following:

- Monitor staff absenteeism and have a roster of trained back-up staff where available.
- Monitor the types of illnesses and symptoms among your students and staff to help isolate them promptly.
- Designate a staff liaison or liaisons to be responsible for responding to COVID-19 concerns. All staff should know who they are and how to contact them. The liaison should be trained to coordinate the documentation and tracking of possible exposure, in order to notify local health officials, staff and families in a prompt and responsible manner.
- Maintain communication systems that allow staff and families to self-report symptoms and receive prompt notifications of exposures and closures, while maintaining confidentiality, as required by FERPA and state law related to privacy of educational records.
- Consult with the local health department if routine testing is being considered by a LEA. The role of providing routine systematic testing of staff or students for COVID-19 (e.g., PCR swab testing for acute infection, or presence of antibodies in serum after infection) is currently unclear.
- Support staff and students who are at higher risk for severe illness or who cannot safely distance from household contacts at higher risk, by providing options such as telework, virtual learning or independent study.



9. Considerations for Partial or Total Closures

In accordance with the CDPH Guidance, Yolo County schools *should* do the following:

- Check state and local orders and health department notices daily about transmission in the area or closures and adjust operations accordingly.
- When a student, teacher or staff member tests positive for COVID-19 and had exposed others at the school, implement the following steps:
 - ◊ In consultation with the local public health department, the appropriate school official may decide whether school closure is warranted, including the length of time necessary, based on the risk level within the specific community as determined by the local public health officer.
 - ◊ Given standard guidance for isolation at home for at least 14 days after close contact, the classroom or office where the patient was based will typically need to close temporarily as students or staff isolate. Additional close contacts at school outside of a classroom should also isolate at home.
 - ◊ Additional areas of the school visited by the COVID-19 positive individual may also need to be closed temporarily for cleaning and disinfection.
 - ◊ Implement communication plans for school closure to include outreach to students, parents, teachers, staff and the community.
 - ◊ Include information for staff regarding labor laws, information regarding Disability Insurance, Paid Family Leave and Unemployment Insurance, as applicable for public local educational agencies.
 - ◊ Provide guidance to parents, teachers and staff reminding them of the importance of community physical distancing measures while a school is closed, including discouraging students or staff from gathering elsewhere.
- Develop a plan for continuity of education. Consider in that plan how to also continue nutrition and other services provided in the regular school setting to establish alternate mechanisms for these services to continue.
- Maintain regular communications with the local public health department.
- Develop a plan to further support students with access and functional needs who may be at increased risk of becoming infected or having unrecognized illness due to COVID-19. For example, review existing student health plans to identify students who may need additional accommodations, develop a process for engaging families for potentially unknown concerns that may need to be accommodated or identify additional preparations for classroom and non-classroom environments as needed. Groups that might be at increased risk of becoming infected or having unrecognized illness include the following:
 - ◊ Individuals who have limited mobility or require prolonged and close contact with others, such as direct support providers and family members;
 - ◊ Individuals who have trouble understanding information or practicing preventive measures, such as hand washing and physical distancing; and
 - ◊ Individuals who may not be able to communicate symptoms of illness.
- Be aware of Cal/OSHA requirements to conduct site-specific hazard assessments and develop and implement an effective plan to protect employees.



10. Train All Staff and Educate Families

In accordance with the CDPH Guidance, Yolo County schools *should* do the following:

- Train all staff and provide educational materials to families in the following safety actions:
 - ◊ Enhanced sanitation practices
 - ◊ Physical distancing guidelines
 - ◊ Use of face coverings
 - ◊ Screening practices
 - ◊ COVID-19 specific symptom identification
- Consider conducting the training and education virtually, or if in-person, ensure distancing is maintained.
- Information should be provided to all staff and families on proper use, removal and washing of cloth face coverings.



COVID-19 Symptom Checklist

Students should not go to school if they are sick. Sometimes it is difficult to tell if someone is sick from an infectious disease, such as COVID-19, that will spread to other people, or experiencing a condition that does not spread to others, like allergies. This table can help the families of students decide if someone who is sick should stay home or go home.

COVID-19 OR VIRUS SYMPTOMS

Symptoms can range from mild to severe illness and may appear 2-14 days after a person is exposed to the virus.

COVID-19 symptoms may include:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion/runny nose
- Nausea or vomiting
- Diarrhea

People with underlying medical conditions or older adults are higher risk of getting serious COVID-19 complications.

Common virus symptoms may include:

- Runny or stuff nose
- Coughing
- Sneezing
- Headache
- Body ache
- Low-grade fever

If you have symptoms of a respiratory virus or COVID-19, then you should stay home.

ALLERGY SYMPTOMS

Seasonal allergies can range from mild to severe and can be triggered by pollen from trees, grass, molds, etc.

Symptoms may include:

- Sneezing
- Runny or stuffy nose
- Watery and itchy eyes
- Itchy sinuses, throat or ear canals
- Ear congestion
- Postnasal drainage

Spring allergies usually begin in February and can last until fall. Some less common symptoms of allergies can include:

- Headache
- Shortness of breath
- Wheezing
- Coughing



Acknowledgements

Thank you to the following members of the Yolo County Schools Roadmap to Recovery Task Force for the consultation, guidance, and collaboration involved in the creation of this document. Thank you for your help to strengthen the relationship between educators, schools, parents, and community partners.

K-12 District Representatives

John Bowes, Superintendent, Davis Joint Unified School District
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Christy Goennier, Superintendent, Esparto Unified School District
Linda Luna, Superintendent, Washington Unified School District
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Jennifer Sheehan, School Nurse, Woodland Joint Unified School District
Matt Diehl, Administrator/Principal, Woodland Christian School
David Hargadon, Director of Operations, Woodland Christian School

Higher Education Representatives

Eric Kvigne, Associate Vice Chancellor of Safety Services, UC Davis
Karl Mohr, Assistant Executive Vice Chancellor and Chief of Staff, UC Davis
Art Pimentel, President, Woodland Community College

Yolo County Office of Education Representatives

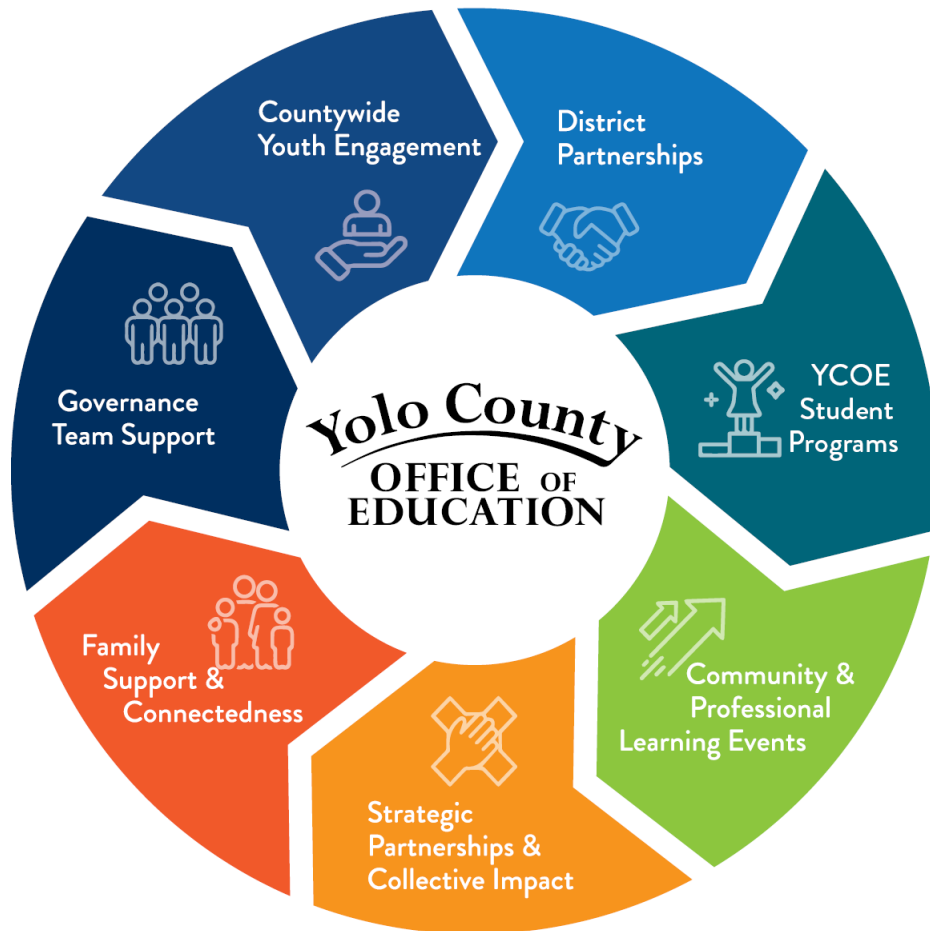
Garth Lewis, Superintendent, Yolo County Office of Education **(Task Force Chair)**
Carolynne Beno, Associate Superintendent of Educational Services, Yolo County Office of Education **(Task Force Facilitator)**
Crissy Huey, Associate Superintendent—Administrative Services, Yolo County Office of Education
Margie Valenzuela, Executive Director—Human Resources, Yolo County Office of Education
Elizabeth Engelken, Assistant Superintendent, Yolo County Office of Education
Anthony Volkar, Public Information Officer, Yolo County Office of Education
Cynthia Bauer, School Nurse, Greengate School

Yolo County Representatives

Dr. Mary Ann Limbos, Deputy Health Officer, Yolo County Public Health
Brian Vaughn, Public Health Director, Yolo County Public Health
Eric Will, Emergency Operations Center, Yolo County Public Health
Katie Kelsch, Public Health Nurse, Yolo County Public Health

Special Recognition

Thank you to Yolo County for assistance with the design of the task force document
Jenny Tan, Public Information Officer, Yolo County
Carolyn Jhajj, Senior Management Analyst, Yolo County



Garth Lewis, Superintendent

Yolo County Board of Education

Carol Souza Cole, President

Matt Taylor, Vice President

Melissa Moreno

Shelton B. Yip

Tico Zendejas

1280 Santa Anita Court, Suite 100 Woodland, CA 95776

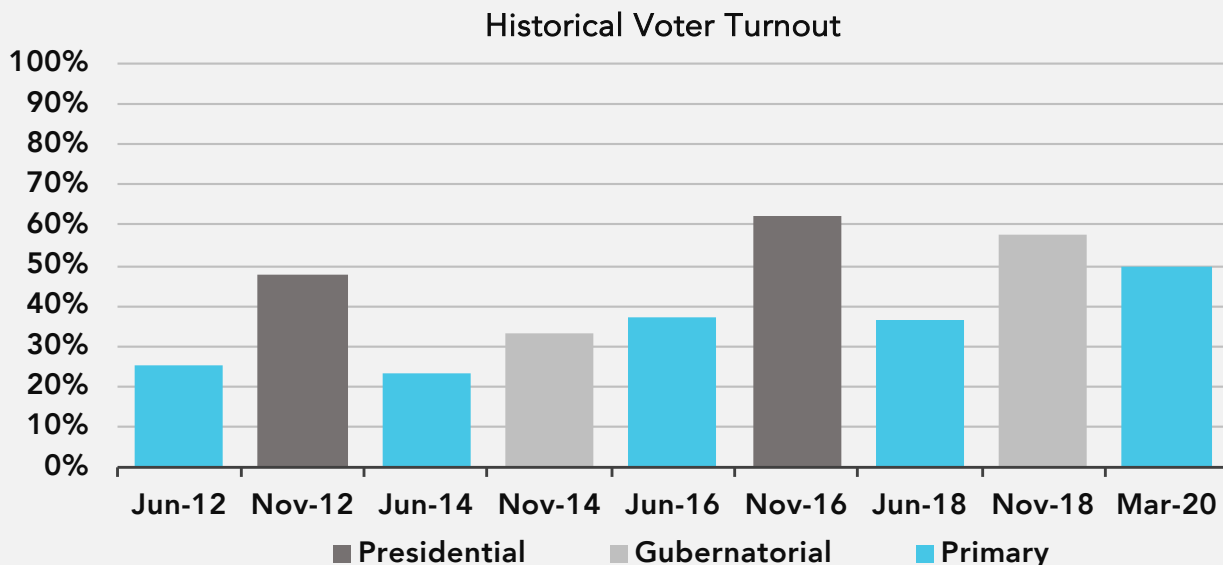
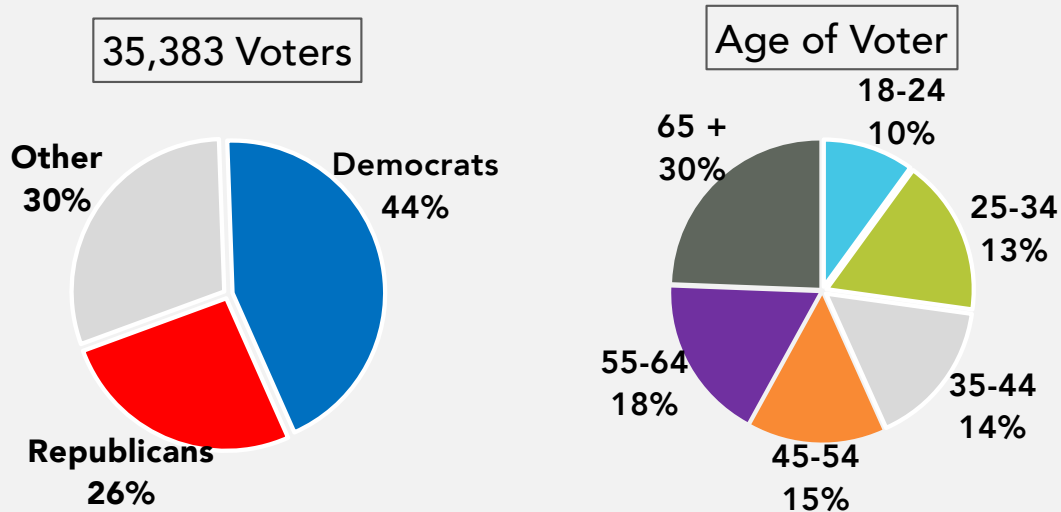
EXECUTIVE SUMMARY: WOODLAND JOINT USD VOTER SURVEY

District: Woodland Joint USD
County: Yolo and Sutter
Election Type: GO Bond
Date of Survey: 5/21 – 5/28

Tested Bond Amount \$59.6 million
Tested Tax Rate with Highest Approval Rating: \$30 per \$100,000 of AV

Tested Ballot Language:

To expand vocational/ career education facilities for programs including engineering, technology and construction trades; upgrade school emergency preparedness; improve school security/ student safety; expand student technology and internet access; repair schools and classrooms and create local construction jobs shall Woodland Unified School District's measure to issue \$59.6 million of bonds be adopted with legal rates, levies averaging less than six cents per \$100 of assessed valuation for ten years (generating \$6.4 million per year), annual audits and independent oversight?



Key Projects Tested (ranked):

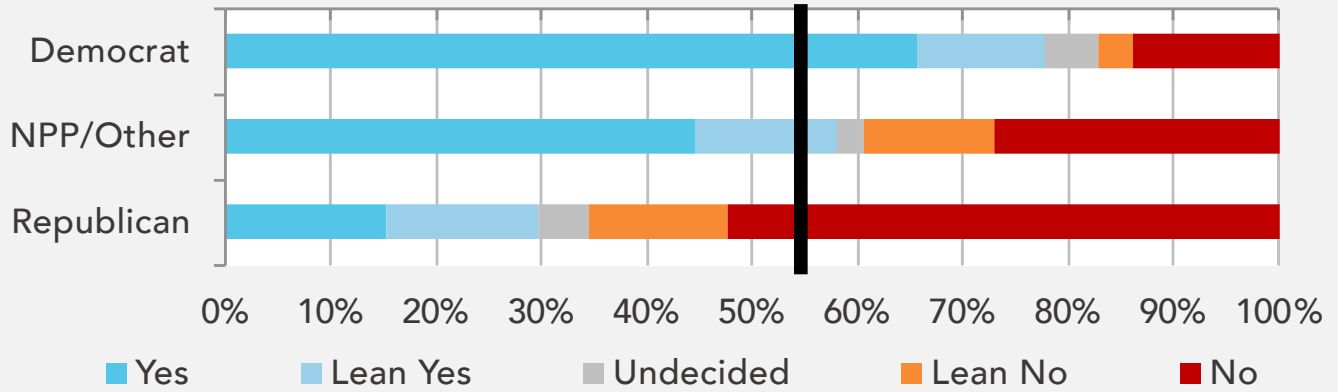
- Modernize and expand District’s vocational education programs and facilities, such as welding and automotive technology, culinary arts and construction trades
- Improve classroom technology (wiring, cables, whiteboards, computers, educational software and programs)
- Increase student safety and school security
- Repair and modernize classrooms and buildings in order to extend the life of school facilities
- Replace outdated electrical wiring throughout District
- Repair and replace leaking roofs and gutters
- Upgrade classroom technology in the District
- Repair and replace plumbing and electrical systems
- Upgrade outdated heating, ventilation and air-conditioning systems
- Increase student safety by adding fencing, monitoring, and emergency communication systems
- Build new classrooms

Tested Projects to Avoid:

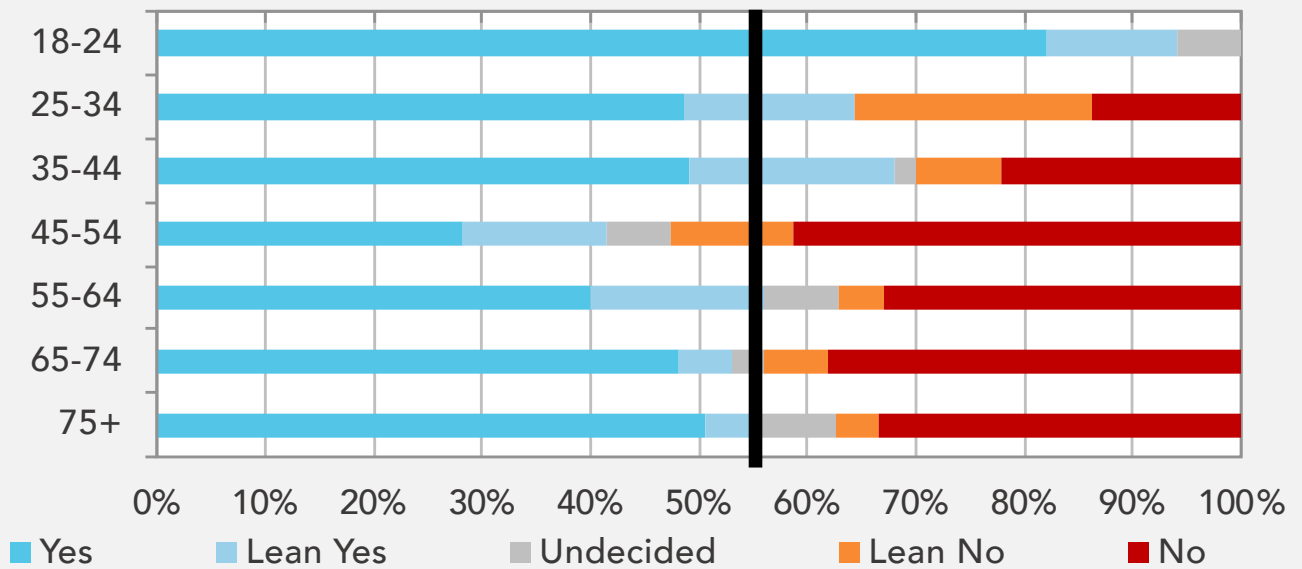
- Renovate aging portable classrooms
- Improve food service facilities and kitchens
- Renovate and repair playgrounds to make them safer for students
- Meet Americans with Disabilities Act (ADA) requirements in restrooms, classrooms and playgrounds
- Create local construction jobs
- The bond would be issued as a series of short-term financings to significantly reduce interest costs

District Information	
Grades:	K - 12
Student Ethnicity:	20.2% White, 68.4% Hispanic (source: CDE.gov)
Schools in District:	Beamer Elementary, Cache Creek High, Dingle Elementary, Douglass Middle, Freeman Elementary, Gibson Elementary, Lee Middle, Pioneer High, Plainfield Elementary, Ramon S. Tafoya Elementary, Rhoda Maxwell Elementary, Science & Technology Academy at Knights Landing, Spring Lake Elementary, T.L. Whitehead Elementary, Woodland Community Day, Woodland Middle Grade Community Day, Woodland Prairie Elementary, Woodland Senior High, Zamora Elementary
School Address:	435 Sixth St. Woodland 95695-4109
School Website:	http://www.wjUSD.org

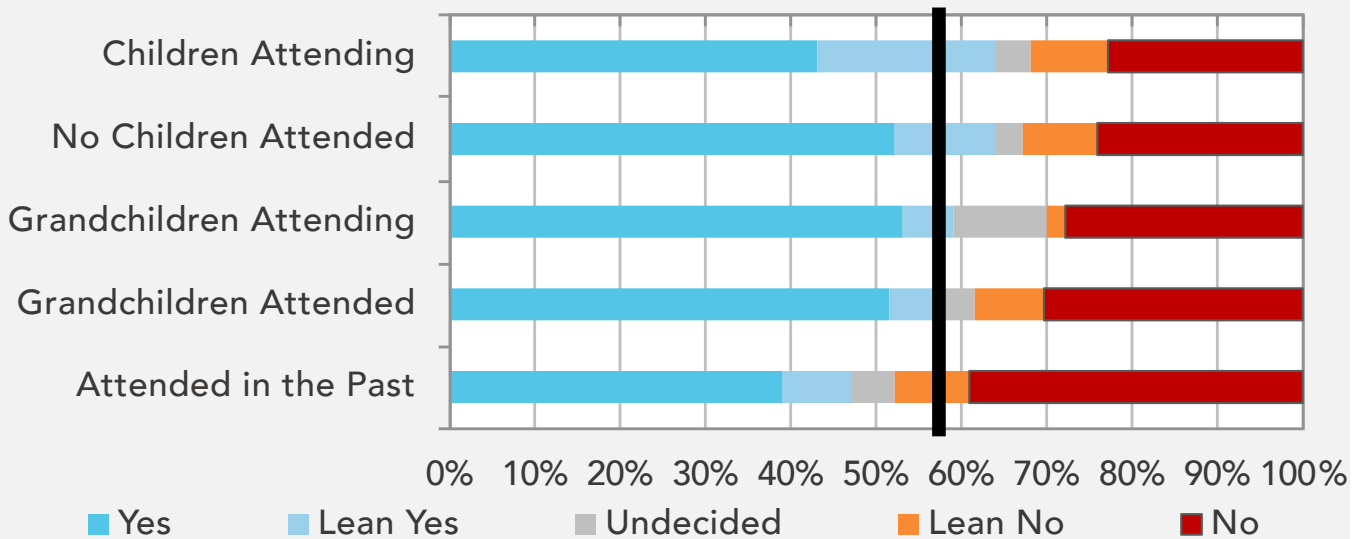
Bond Support and Political Party



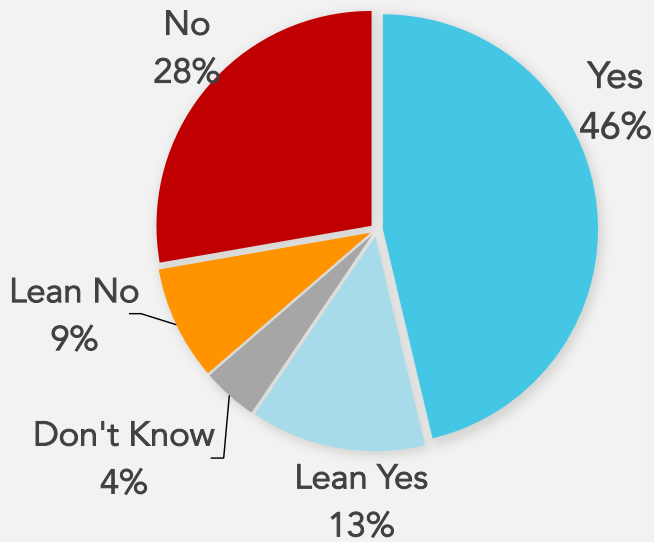
Bond Support and Age



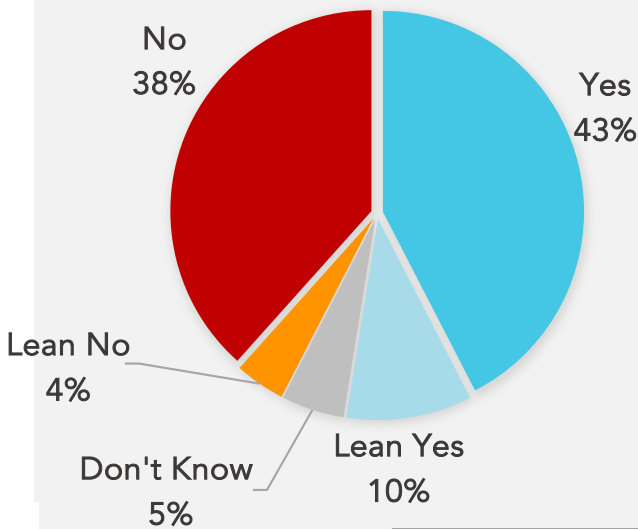
Bond Support and Experience with District



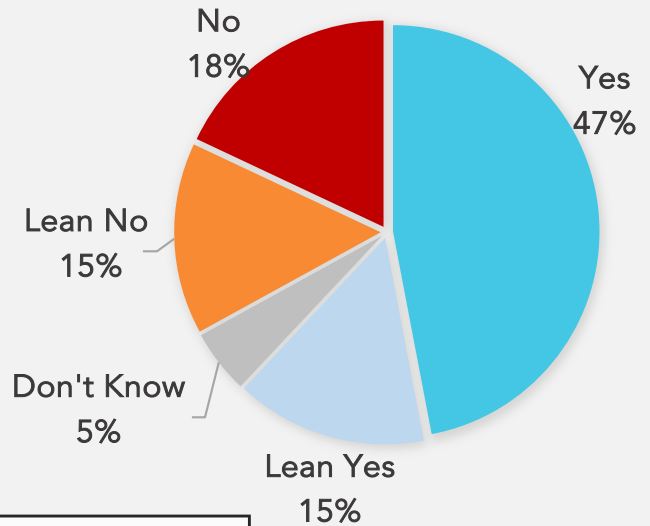
Bond Support After Information



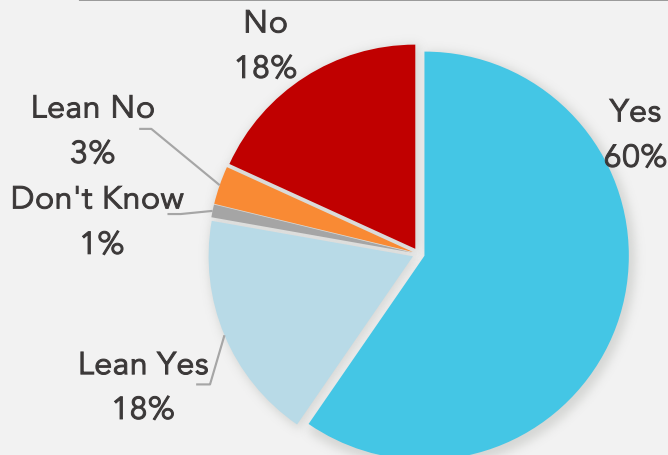
Very Reliable Voters – 57%



Reliable Voters – 30%



Unreliable Voters – 13%



Woodland Joint Unified School District



RESOLUTION NO. 56-20

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
WOODLAND JOINT UNIFIED SCHOOL DISTRICT ORDERING AN
ELECTION TO AUTHORIZE THE ISSUANCE OF SCHOOL BONDS,
ESTABLISHING SPECIFICATIONS OF THE ELECTION ORDER, AND
REQUESTING CONSOLIDATION WITH OTHER ELECTIONS
OCCURRING ON NOVEMBER 3, 2020**

WHEREAS, the Woodland Joint Unified School District (the "District") in Yolo and Sutter (together, the "Counties"), State of California, is committed to providing quality education to its students; and

WHEREAS, at this time, the District has identified school facilities improvement needs which exist throughout the District which require identification of funding sources; and

WHEREAS, a local funding source such as proceeds of voter-approved general obligation bonds is a means by which the District can identify a local funding source and address its facilities needs to enable the District to achieve its goals for its present and future students; and

WHEREAS, Proposition 39 ("Proposition 39"), which amended Articles XIII A of the California Constitution ("Article XIII A"), was approved by California voters on November 7, 2000, and provides for the levy of *ad valorem* property taxes for the payment of bonded indebtedness of a school district, community college district or county office of education approved by at least 55 percent of the voters voting on such proposition; and

WHEREAS, upon the passage of Proposition 39, the Strict Accountability in Local School Construction Bond Act of 2000, being California Education Code Section 15264 and following (the "Act"), became operative; and

WHEREAS, in the judgment of the Board, it is advisable to call an election pursuant to the Act to submit to the electors of the District the question whether bonds of the District shall be issued and sold pursuant to the authority of Article XVI Section 18 of the California Constitution and Article XIII A (together with the Act, the "Law") for the purposes authorized by the Law and for the facilities projects as more particularly described in Appendix A hereto (the "Full Text of Bond Measure"); and

WHEREAS, under the Act, the election may be ordered at a primary or general election, a regularly scheduled local election at which all of the electors of the District are entitled to vote, or a statewide special election, upon a two-thirds vote of the Board; and

WHEREAS, the Board desires to call an election in the District pursuant to the Law on November 3, 2020, which is the date of the statewide general election, and pursuant to Education Code Section 15121 and Elections Code Section 10400 and following, to request consolidation with any and all other elections held in the District on such date, and to request the Yolo County and Sutter County Registrars of Voters (together, the "County Registrars") to perform election services for the District; and

WHEREAS, in connection with the calling of a bond election and in accordance with Education Code Section 15100 subparagraph (c), the Board has obtained reasonable and informed projections of assessed property valuations that take into consideration projections of assessed property valuations made by the assessors of the Counties, if any have been made available; and

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE WOODLAND JOINT UNIFIED SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are true and correct.

Section 2. Call for Election. The Board hereby orders an election and submits to the electors of the District the question of whether general obligation bonds of the District shall be issued and sold in the maximum principal amount of ~~\$51,475,000~~\$44,205,000 for the purposes described in the ballot measure approved under Section 4 and attached hereto as Appendix A (Full Text of Bond Measure) and Appendix B (Abbreviated Text of Bond Measure), and paying all costs incident thereto. This Resolution constitutes the order of the District to call such election and shall constitute the "specifications of the election order" pursuant to Education Code Section 5322.

Section 3. Election Date. The date of the election shall be November 3, 2020, and such bond election shall be held solely within the boundaries of the District. The boundaries of the District have not changed since the District's last election.

Section 4. Purpose of Election; Ballot Measure. The purpose of the election shall be for the voters in the District to vote on a bond measure, a full copy of which is attached hereto as Appendix A and marked "Appendix A – Full Text of Bond Measure" (the "Full Text of the Measure"), containing the question of whether the District shall issue general obligation bonds for the purposes stated therein, together with the accountability requirements of Article XIII A and the requirements of Section 15272 of the Act. The Full Text of the Measure, which commences with the heading "FULL TEXT OF BOND MEASURE" and includes all of the text thereafter on Appendix A, shall be printed in the voter information pamphlet provided to voters, with such measure designation as is assigned to the measure inserted in the appropriate blank fields by the County elections officials.

As required by Education Code Sections 5322 and 15122, Elections Code Section 13247, and in accordance with Elections Code Section 13119, the abbreviated form of

the measure to appear on the ballot label is attached hereto as Appendix B and is marked as “Appendix B – Abbreviated Form of Bond Measure.”

The President of the Board and the Superintendent are hereby separately authorized and directed to make any changes to the text of the measure set forth on Appendix A and/or Appendix B to conform to any requirements of the Law or requests of the County Registrars, or upon the advice of the District’s legal counsel, by written direction provided to the County Registrars.

Section 5. Authority for Election. The authority for ordering the election is contained in Section 15264 *et. seq.* of the Education Code, Article XVI Section 18(b) of the California Constitution and paragraph (b) subsection (3) of Article XIII A. The authority for the specification of this election order is contained in Section 5322 of the Education Code.

Section 6. Proceeds for School Facilities Projects. The Board certifies that the proceeds from the sale of the bonds will be used only for the purposes specified in Article XIII A, Section 1(b)(3) as further specified in Appendix A, and not for any other purpose, including teacher and administrator salaries and other school operating expenses. Further, as required by Article XIII A, the Board hereby certifies that it has evaluated safety, class size and information technology needs in developing the list of school facilities projects set forth in Appendix A.

Section 7. Covenants of the Board upon Approval of the Bonds by the Electorate; Accountability Measures. As required by Article XIII A, Section 15278 of the Act, and Government Code Section 53410, in the event 55 percent or more of the voters voting in the District approve the Bonds, the Board shall:

- (a) conduct an annual, independent performance audit to ensure that the funds have been expended only on the projects listed in Appendix A;
- (b) conduct an annual, independent financial audit of the proceeds from the sale of the Bonds until all of those proceeds have been expended for the school facilities projects listed in Appendix A;
- (c) establish and appoint members to an independent citizens’ oversight committee in accordance with Sections 15278, 15280, and 15282 of the Act;
- (d) apply the Bond proceeds only to the specific purposes stated in the ballot proposition;
- (e) cause the creation of accounts into which bond proceeds shall be deposited; and
- (f) cause the preparation of an annual report pursuant to Government Code Sections 53410 and 53411.

Section 8. State Matching Funds. The Board hereby finds that some of the projects identified on the Full Text of Measure may require state matching funds for

completion, which the District intends to pursue. As such, the statement required by Education Code Section 15122.5 has been included in the Full Text of Measure attached hereto which shall be reproduced in the sample ballot.

Section 9. Delivery of this Resolution. The Secretary or Clerk of the Board is hereby directed to send a copy of this Resolution to (1) the Yolo and Sutter County Registrars, and (2) the Yolo and Sutter Counties Clerks of the Boards of Supervisors for purposes of consolidation pursuant to Elections Code Section 10403. The Resolution shall be received by the County Registrars and the Clerks of the Board no later than 88 days prior to the election date, unless otherwise permitted by law.

The County Registrars are hereby requested to print the full text of the ballot measure in the ballot materials as it appears on Appendix A hereto and to provide all required notices of the election and other notices related thereto.

Section 10. Consolidation of Election; Request to Provide Services. The County Registrars and Board of Supervisors of the Counties are hereby requested to consolidate the election ordered hereby with any and all other elections to be held on November 3, 2020 within the District.

Pursuant to Section 5303 of the Education Code and Section 10002 of the Elections Code, the Boards of Supervisors of Yolo and Sutter are requested to permit the County Registrars to render all services specified by Section 10418 of the Elections Code relating to the election, for which services the District agrees to reimburse the Counties in full upon presentation of invoices therefor, such services to include the publication of formal Notices of School Bond Election and the mailing of the sample ballot and tax rate statement (described in Section 9401 of the Elections Code).

Section 11. Approval of Tax Rate Statement. Pursuant to Elections Code Section 9401, a tax rate statement has been prepared in the form attached hereto as Appendix C, which form of Tax Rate Statement is hereby approved for inclusion in the sample ballot. The President of the Board, the Superintendent, or any written designee of the foregoing, are hereby separately authorized and directed to execute the tax rate statement, and to file said Statement with the County Registrars, in accordance with Section 9 hereof.

Section 12. Ballot Arguments. As provided in Elections Code Section 9501, any and all members of this Board are hereby authorized, at their option, to act as an author of any ballot argument prepared in connection with the election, including a rebuttal argument.

Section 13. Maturity Limit of Bonds. The Bonds may be issued in one or more series by the District from time to time, and each series of Bonds shall mature not more than the legal limit at the time of such issuance thereof. The Bonds shall be issued under the Act, under the provisions of Section 53506 *et seq.* of the California Government Code, or under any other provision of law authorizing the issuance of general obligation bonds by school districts.

Section 14. Estimates Included in Ballot Materials. The measure and related tax rate statement authorized by this Resolution to be included in the sample ballot and other voting materials include certain information which is based upon reasonable

assumptions and current expectations, which may include information with respect to the estimated amount of money required to be raised annually to repay issued bonds, the estimated and average rate of the approved tax per \$100 of assessed valuation, and the estimated period of years through which the proposed tax supporting bond repayment will be levied and collected. Any such estimates, projections and averages have been provided by the District in good faith based upon information currently available to the District. However, such items depend on numerous assumptions which are subject to variation and change over the term of the District's overall facilities and bond financing plan. The estimates, averages and projections provided shall not restrict the tax imposed in accordance with the bond measure, are provided as informational and are not intended by the Board to be additional restrictions or caps on the District's bond program and bond issuances, and, other than the total principal amount of bonds authorized to be issued by the bond measure, shall not represent legal maximums or additional limitations on bond issuance beyond what is required under applicable State bond law provisions.

In addition, in connection with this bond measure, the District has examined the debt service requirements due on its previously issued and outstanding voter-approved general obligation bonds and refunding bonds, the District's fiscal year 2020-21 tax rate and assessed value and projected future assessed value taking into account reasonable assessed value growth estimates. Due to the scheduled amortization of outstanding general obligation bonds and refunding bonds which will occur prior to the time that the first levy is expected to occur with respect to bonds issued pursuant to this measure (being in fiscal year 2024-25), the District expects that when the initial levy occurs pursuant to this bond measure, that it will not exceed the 2020-21 tax rate levied for bonds outstanding in said fiscal year. Notwithstanding this expectation, general obligation bonds authorized by this measure are secured by an ad valorem tax unlimited as to rate or amount, and although the expectation is that tax rates will not increase, this expectation does not result in a cap or limit on the tax levies required to amortize bonds authorized by this measure.

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Section 15. Declaration of Intention Regarding Reimbursements. If the bond measure provided for herein is successful, the District intends to issue tax-exempt bonds. The District acknowledges that it may commence projects identified in Appendix A and make payments related thereto in advance to the issuance of said tax-exempt bonds. In accordance with federal tax law requirements, in order to preserve the opportunity to reimburse certain project expenditures made prior to bond issuance, the Board hereby declares that it reasonably expects as of this date to issue tax-exempt bonds and to use a portion of the proceeds thereof to reimburse project expenditures made by the District before the date of issuance of the bonds, but not for expenditures made more than 60 days before the date of adoption of this Resolution.

Section 16. Engagement of Bond Counsel. The Board hereby retains the law firm of Jones Hall, A Professional Law Corporation as its legal counsel in connection with proceedings for bond elections and for the issuance of any bonds which subsequently issued pursuant to the authority of the elections. The Superintendent is authorized to execute the legal service agreement on file with such official.

Section 17. Official Actions. The President of the Board, the Vice President of the Board and the Superintendent are hereby separately authorized and directed to execute and deliver to County officials any directions, requisitions or other writings, and to make any changes to the texts of the measure as described herein and in the tax rate statement, to conform to any legal requirements or the County Registrar, in order to cause

the election to be held and conducted in the District.

Section 18. Effective Date. This resolution shall take effect on and after its adoption.

* * * * *

The foregoing Resolution was adopted by the Board of Trustees of the Woodland Joint Unified School District of Yolo and Sutter Counties, being the Board authorized by law to make the designations therein contained by the following vote, on June 26, 2020.

Adopted by the following votes:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Attest:

President of the Board

Clerk/Secretary of the Board

APPENDIX A

FULL TEXT OF BOND MEASURE

INTRODUCTION

The following is the abbreviated form of the bond measure:

~~“With no increase in estimated tax rates, shall Woodland Joint Unified School District’s measure to expand vocational education facilities for programs including automotive engineering/ construction trades; improve classroom technology/ internet access; repair classrooms /schools; and replace roofs, HVAC, wiring and plumbing be adopted, authorizing \$44.205 million of bonds, extending current levies (averaging less than \$24 /\$100,000/year of assessed valuation while bonds are outstanding), raising on average \$3.23 million/ year, with legal interest rates, annual audits and independent oversight. To expand vocational education facilities for programs including automotive engineering and construction trades; improve classroom technology/internet access; repair classrooms/schools; and replace roofs, HVAC, wiring and plumbing; shall Woodland Joint Unified School District’s measure to issue \$51.475 million of bonds be adopted with average levies less than \$27/\$100,000 of assessed valuation (raising \$3.5 million/year until bonds repaid), legal interest rates, annual audits, all funds spent locally, independent oversight, and no money for administrators salaries?”~~

BOND AUTHORIZATION

By approval of this measure by at least 55 percent of the registered voters voting on the measure, the Woodland Joint Unified School District will be authorized to issue and sell bonds of up to ~~\$4451.205475~~ million in aggregate principal amount at interest rates not to exceed legal limits and to provide financing for the specific types of school facilities projects listed in the Bond Project List described below, subject to all the accountability requirements specified below.

ACCOUNTABILITY REQUIREMENTS

The provisions in this section are specifically included in this measure in order that the voters and taxpayers in the District may be assured that their money will be spent wisely. Expenditures to address specific facilities needs of the District will be in compliance with the requirements of Article XIII A, Section 1(b)(3), of the State Constitution and the Strict Accountability in Local School Construction Bonds Act of 2000 (codified at Education Code Sections 15264 and following.)

Evaluation of Needs. The School Board has identified detailed facilities needs of the District and has determined which projects to finance from a local bond. The School Board hereby certifies that it has evaluated safety, class size reduction, enrollment growth, and information technology needs in developing the Bond Project List shown below.

Independent Citizens’ Oversight Committee. Following approval of this measure, the Board of Trustees will establish an Independent Citizens’ Oversight Committee, under Education Code Sections 15278 and following, to ensure bond proceeds are expended only on the types of school facilities projects listed below. The committee will be established within 60 days of the date when the results of the election appear in the minutes of the School Board.

Performance Audits. The School Board will conduct annual, independent performance audits to ensure that the bond proceeds have been expended only on the school facilities projects listed below.

Financial Audits. The School Board will conduct annual, independent financial audits of the bond proceeds until all of those proceeds have been spent for the school facilities projects listed below.

Government Code Accountability Requirements. As required by Section 53410 of the Government Code, (1) the specific purpose of the bonds is set forth in this Full Text of the Measure, (2) the proceeds from the sale of the bonds will be used only for the purposes specified in this measure, and not for any other purpose, (3) the proceeds of the bonds, when and if issued, will be deposited into a building fund to be held by the Yolo County Treasurer, as required by the California Education Code, and (4) the Superintendent of the District shall cause an annual report to be filed with the Board of Trustees of the District not later than January 1 of each year, which report shall contain pertinent information regarding the amount of funds collected and expended, as well as the status of the projects listed in this measure, as required by Sections 53410 and 53411 of the Government Code.

NO TEACHER OR ADMINISTRATOR SALARIES

Proceeds from the sale of bonds authorized by this measure shall be used only for the purposes specified in Article XIII A, Section 1(b)(3), those being for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, and the acquisition or lease of school facilities, and not for any other purpose, including teacher and administrator salaries and other school operating expenses.

STATE MATCHING FUNDS

The following statement is included in this measure pursuant to Education Code Section 15122.5: Approval of this measure does not guarantee that the proposed project or projects that are the subject of bonds under this measure will be funded beyond the local revenues generated by this measure. The District's proposal for the project or projects described below may assume the receipt of matching state funds, which, if available, could be subject to appropriation by the Legislature or approval of a statewide bond measure.

INFORMATION ABOUT ESTIMATES AND PROJECTIONS INCLUDED IN BALLOT

Voters are informed that any estimates, averages or projections in the bond measure, ballot materials and ballot label, including relating to estimated or average tax rates, the duration or term of issued bonds and related tax levies and money raised annually from tax levies to repay issued bonds are provided as informational only. Such amounts are estimates and are not maximum amounts, caps or limitations on the terms of the bonds, the tax rates or duration of the tax supporting repayment of issued bonds. Such estimates depend on numerous variables which are subject to variation and change over the term of the District's overall facilities and bond financing plan, including but not limited to the amount of bonds issued and outstanding at any one time, the interest rates applicable to issued bonds, market conditions at the time of sale of the bonds, when bonds mature, timing of project needs and changes in assessed valuations in the District. As such, while such estimates, averages and approximations are provided based on information currently available to the District and its current expectations, such estimates and approximations are not limitations and are not binding upon the District.

In addition, the District has examined the debt service requirements due on its outstanding bonds, the scheduled amortization of such bonds, and the 2010-21 tax rate. Due to the

scheduled amortization of outstanding bonds, which will occur prior to the time that the first levy is expected to for bonds issued pursuant to this measure, the District expects that when the initial levy occurs pursuant to this bond measure, that it will not exceed the 2019-20 tax rate levied for bonds outstanding in said fiscal year. Notwithstanding this expectation, general obligation bonds authorized by this measure are secured by an ad valorem tax unlimited as to rate or amount, and although the expectation is that tax rates will not increase, this expectation does not result in a cap or limit on the tax levies required to amortize bonds authorized by this measure.

BOND PROJECT LIST

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Scope of Projects. Bond proceeds will be expended on the construction, reconstruction, rehabilitation, equipping or replacement of school facilities of the Woodland Joint Unified School District, including ~~furnishing and equipping, and~~ the acquisition or lease of real property for school facilities, and not for any other purpose, including teacher and administrator salaries or other school operating expenses, in compliance with California Constitution Article XIII A, Section 1(b)(3). This measure authorizes bond projects to be undertaken at all current and future District sites and campuses, including but not limited to those located at:

Beamer Park Elementary	Plainfield Elementary
Cache Creek High	Sci-Tech Charter
Dingle Elementary	Spring Lake Elementary
Douglas Middle	Tafoya Elementary
Freeman Elementary	Whitehead Elementary
Gibson Elementary	Woodland High
Maxwell Elementary	Woodland Prairie Elementary
Lee Middle	Zamora Elementary
Pioneer High	Adult Education

School Facility Project List. The items presented on the following list provide are the types of projects authorized to be financed with the proceeds of Bonds approved by this measure. Examples included on this list are not intended to limit the broader types of projects described and authorized by this measure. The types of projects authorized are:

- Expand the District's vocational education programs and facilities, such as welding and automotive technology, culinary arts, medical and health technology, and construction trades
- Repair/replace roofs
- Meet Federal and State-mandated Americans with Disabilities Act (ADA) accessibility requirement including site access, classrooms, parking, staff and student restrooms, relocation of some existing electrical devices, drinking fountains, playground equipment, etc.~~Meet handicap accessibility (ADA) requirements in restrooms and classrooms~~
- Upgrade and replace outdated heating, ventilation, and air-conditioning (HVAC) systems
- Repair, renovate and modernize outdated and aging classrooms and school facilities ~~throughout the District~~
- Renovate restrooms ~~throughout the District~~
- Renovate, repair, expand and/or upgrade the interior and/or exterior of existing classrooms, ~~and~~ school facilities and playgrounds, including infrastructure ~~and landscaping improvements~~
- ~~Acquire and construct new school facilities as needed~~
- Repair/replace existing plumbing systems including plumbing contaminated with lead to meet current codes, including drainage
- Repair and upgrade ~~roofs~~, ceilings, walls, and floors
- Replace existing wiring systems to meet current electrical and accessibility codes

and increased capacity

- Upgrade, expand, repair and/or equip science labs, multi-purpose rooms, food service facilities, auditoriums, libraries, and other school facilities
- ~~Federal and State mandated Americans with Disabilities Act (ADA) accessibility upgrades including site access, parking, staff and student restrooms, relocation of some existing electrical devices, drinking fountains, playground equipment, etc.~~
- Upgrade or replace buildings that do not meet current minimum building code standards
- Replace/upgrade fire protection systems
- Install, repair, upgrade, or replace safety and security systems
- Upgrade and repair physical education areas and play fields
- Upgrade and expand campus wide-intercom and wireless systems, and telecommunications, internet, and network connections
- Update ~~technology and technology infrastructure to improve~~ student access to modern technology

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Furnishing and Equipping/Incidental Costs Authorized. Each of the bond projects described in this Bond Project List include the costs of furnishing and equipping such facilities, and all costs which are incidental but directly related to the types of projects described above.

Examples of incidental costs include, but are not limited to: costs of design, engineering, architect and other professional services, facilities assessments, inspections, site preparation, utilities, landscaping, construction management and other planning and permitting, legal, accounting and similar costs; independent annual financial and performance audits; a customary construction contingency; demolition and disposal of existing structures; the costs of interim housing and storage during construction including relocation and construction costs incurred relating to interim facilities; rental or construction of storage facilities and other space on an interim basis for materials and other equipment and furnishings displaced during construction; costs of relocating facilities and equipment as needed in connection with the projects; interim classrooms and facilities for students, administrators, and school functions, including modular facilities; federal and state-mandated safety upgrades; addressing unforeseen conditions revealed by construction/modernization and other necessary improvements required to comply with existing building codes, including the Field Act; access requirements of the Americans with Disabilities Act; costs of the election including of legal counsel; project construction oversight, management and administration during the duration of such projects, including by District personnel, and bond issuance costs.

Scope and Nature of Projects. Unforeseen conditions may arise during the course of planning, design and construction resulting in the scope and nature of any of the specific projects described above being altered by the District. In the event that the District determines that a modernization or renovation project is more economical for the District or otherwise in the District's best interests to be undertaken as new construction, this bond measure authorizes said new construction, including land acquisition, relocation, expansion and construction and/or reconstruction, and all costs relating thereto. In addition, this measure authorizes the acquisition of real property, including necessary rights of ways or other real property interests, required to expand District facilities, to

provide access to school or other District facilities, or to provide additional school or related facilities. Further, authorized projects include reimbursements for project costs previously paid and paying and/or prepaying interim or previously obtained financing for the types of projects included on the project list. Finally, projects on this list may be undertaken and used as joint use projects with other public agencies.

Bond Funds Limited; Projects Not Listed In Order of Priority. Approval of the District's bond measure does not guarantee that all of the identified projects identified on the Bond Project List will be funded beyond what can be completed with funds generated by this bond measure. The project list may include projects which are not funded with bond proceeds. The District plans to pursue funds from the State of California, if available, to complete certain of the identified facilities projects. The District is unable to anticipate all unforeseen circumstances which may prevent some of the projects listed above from being undertaken or completed. The order in which projects are listed in the foregoing Bond Project List does not suggest an order of priority. Project prioritization is vested in and will be determined by the District Board of Trustees.

APPENDIX B

ABBREVIATED FORM OF BOND MEASURE

~~With no increase in estimated tax rates, shall Woodland Joint Unified School District's measure to expand vocational education facilities for programs including automotive engineering/ construction trades; improve classroom technology/ internet access; repair classrooms /schools; and replace roofs, HVAC, wiring and plumbing be adopted, authorizing \$44.205 million of bonds, extending current levies (averaging less than \$24./\$100,000/ year of assessed valuation while bonds are outstanding), raising on average \$3.23 million/ year, with legal interest rates, annual audits and independent oversight. To expand vocational education facilities for programs including automotive engineering and construction trades; improve classroom technology/internet access; repair classrooms/schools; and replace roofs, HVAC, wiring and plumbing; shall Woodland Joint Unified School District's measure to issue \$51.475 million of bonds be adopted with average levies less than \$27/\$100,000 of assessed valuation (raising \$3.5 million/year until bonds repaid), legal interest rates, annual audits, all funds spent locally, independent oversight, and no money for administrators salaries?~~

Bonds—Yes

Bonds—No

APPENDIX C — ALTERNATIVE 1

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**TAX RATE STATEMENT
WOODLAND JOINT UNIFIED SCHOOL DISTRICT
GENERAL OBLIGATION BONDS**

An election will be held in the Woodland Joint Unified School District (the "District") on November 3, 2020, to authorize the sale of up to ~~\$54.475~~ 44.205 million in bonds of the District to finance school facilities as described in the measure. If such bonds are authorized and sold, principal and interest on the bonds will be payable only from the proceeds of *ad valorem* tax levies made upon the taxable property in the District. The following information is provided in compliance with Sections 9400-9404 of the Elections Code of the State of California. Such information is based upon the best estimates and projections presently available from official sources, upon experience within the District, and other demonstrable factors.

Based upon the foregoing and projections of the District's assessed valuation, the following information is provided:

1. The best estimate of the average annual tax rate which would be required to be levied to fund this bond issue over the entire duration of the bond debt service, based on a projection of assessed valuations available at the time of filing of this statement, is ~~2.47~~ 2.47¢ per \$100 of assessed valuation (or ~~\$236.8893~~ 236.8893 per \$100,000 of assessed value). The final fiscal year in which it is anticipated that the tax will be collected is 2041-42.
2. The best estimate of the highest tax rate which would be required to be levied to fund this bond issue, based on a projection of assessed valuations available at the time of filing of this statement, is 2.9¢ per \$100 of assessed valuation (or ~~\$29.8890~~ 29.8890 per \$100,000 of assessed value). It is estimated that such rate would be levied starting in fiscal year ~~20254-262~~ 2025-26 and following.
3. The best estimate of the total debt service, including the principal and interest, that would be required to be repaid if all the bonds are issued and sold is approximately ~~\$70,484,54062,370,475.~~ 70,484,540.62,370,475.

Voters should note the estimated tax rate is based on the assessed value (not market value) of taxable property on the official tax rolls of the applicable county. In addition, taxpayers eligible for a property tax exemption, such as the homeowner's exemption, will be taxed at a lower effective tax rate than described above. Property owners should consult their own property tax bills and tax advisors to determine their property's assessed value and any applicable tax exemptions.

The attention of all voters is directed to the fact that the foregoing information is based upon projections and estimates only, which amounts are not maximum amounts or durations and are not binding upon the District. The actual debt service, tax rates and the years in which they will apply may vary from those used to provide the estimates set forth above, due to factors such as variations in the timing of bond sales, the par amount of bonds sold and market interest rates available at the time of each sale, actual assessed valuations over the term of the bonds, and other factors. The date and amount of bonds

sold at any given time will be determined by the District based on the need for project funds and other considerations. The actual interest rates at which the bonds will be sold will depend on conditions in the bond market at the time of sale. Actual future assessed valuations will depend upon the amount and value of taxable property within the District as determined by the Yolo and Sutter County Assessors in the annual assessment and the equalization process.

Superintendent
Woodland Joint Unified School District

JUNE 25, 2020

Thinking forward
for schools and
communities.

DS&C

WOODLAND JOINT UNIFIED SCHOOL DISTRICT
DEBT AND ELECTION MANAGEMENT STRATEGY



650 California Street, Suite 2050 | San Francisco, CA 94108 | 415.956.1030 | www.dalescott.com

The Resolution

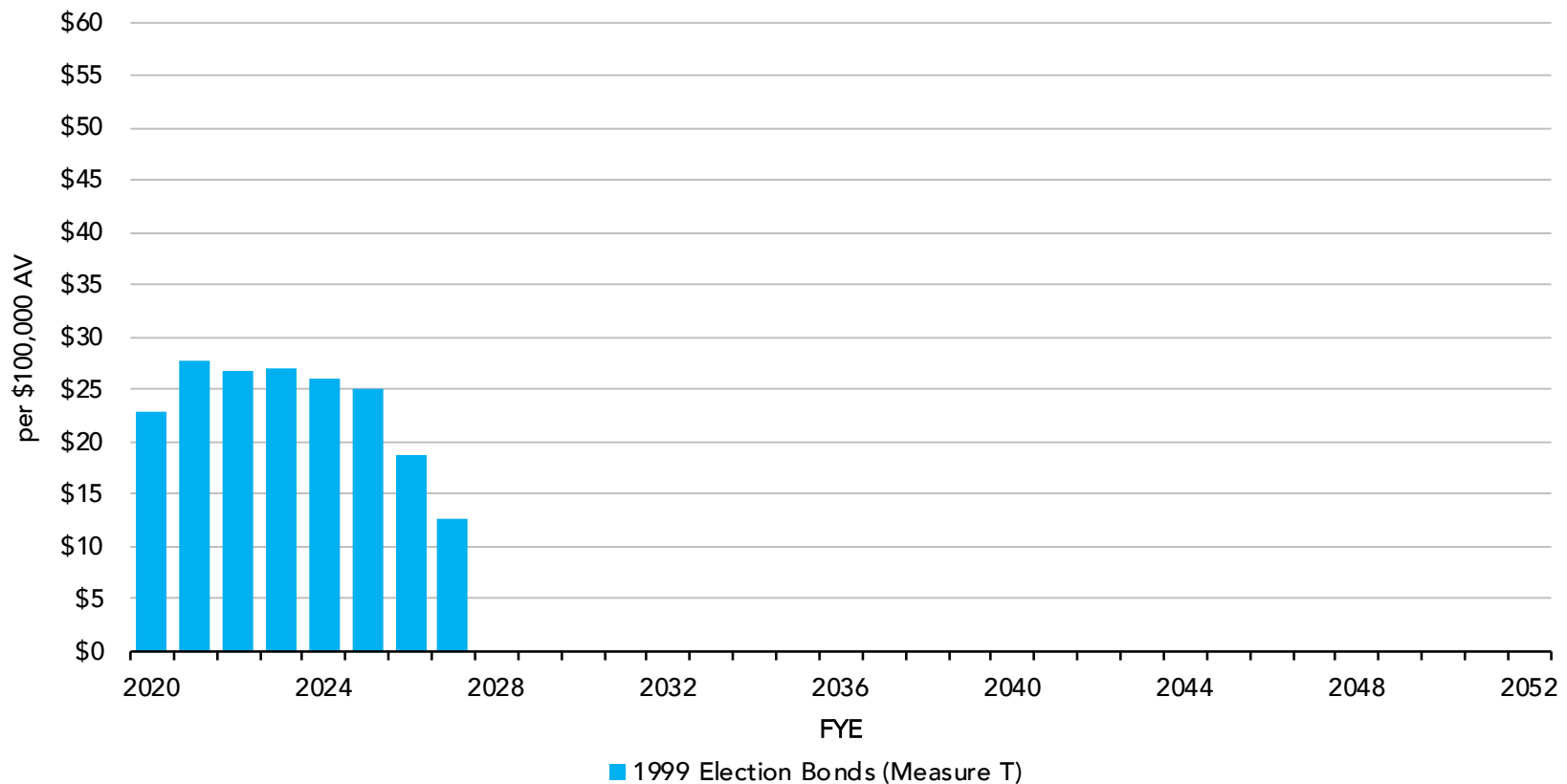
KEY COMPONENTS

- a. **Resolution No. 56-20**
 - i. **Purpose (Section 4)**
 - ii. **Covenants (Section 7)**
 - 1. **Annual Performance Audit to Ensure Funds Properly Expended**
 - 2. **Annual Financial Audit that Funds Spent on Authorized Projects**
 - 3. **Establish Oversight Committee**
- b. **Appendix B: Full Text (printed in Voter Pamphlet)**
 - i. **Bond Project List**
- c. **Appendix A: Ballot Language**
 - i. **Limited to 75 words**
 - ii. **Must be in form of question**
- d. **Appendix C: Tax Rate Statement**
 - i. **In cents per \$100 of assessed valuation, must include:**
 - 1. **Estimate of average annual tax rate**
 - 2. **Estimate of highest tax rate**
 - 3. **Estimate of total debt service (principal plus interest)**

Tax Rate Estimates

PROJECTED TAX RATES FOR OUTSTANDING GO BONDS

Estimated Actual/Projected Tax Rates*

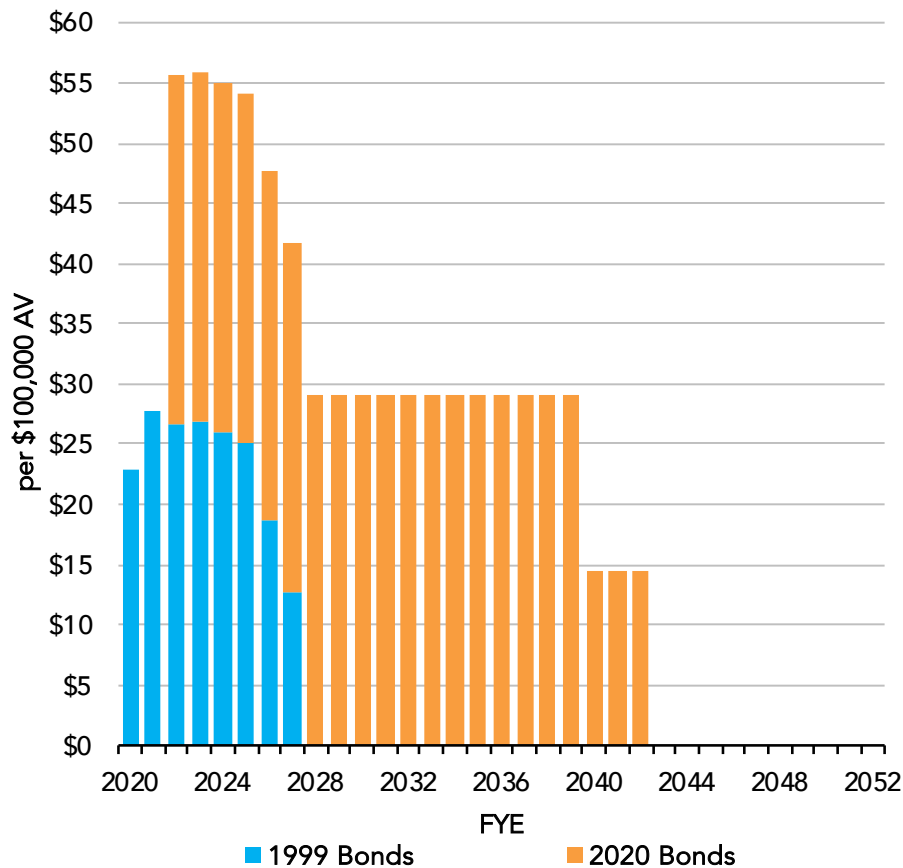


*Assumes 5.00% annual AV growth through FYE 2021; 3.25% thereafter

Alternative 1

ALTERNATIVE 1: \$29 TAX RATE

Projected Tax Rates*



Alternative 1: Estimated Issuance Schedule			
Year Issued	Series	Term (Years)	Principal
2021	A	15	\$18,250,000
2024	B	15	\$15,850,000
2027	C	15	\$17,375,000
Total			\$51,475,000

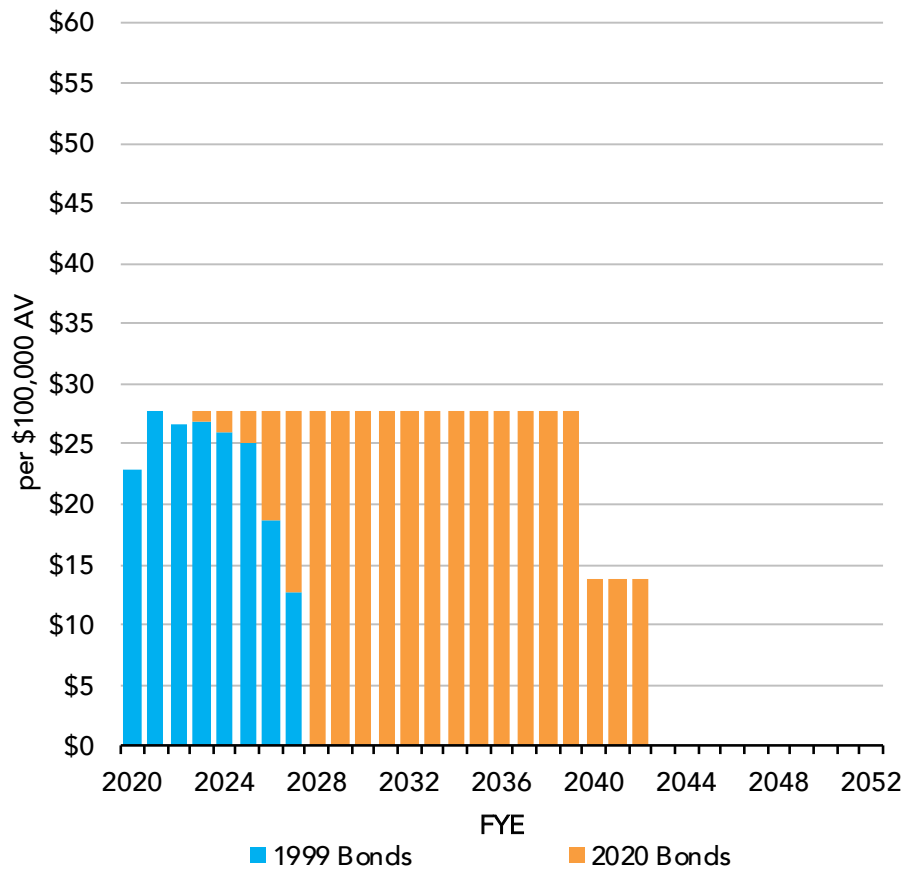
- Election Amount: \$51,475,000
- Avg Tax Rate: 2.7 cents/\$100 of AV (\$26.93/\$100,000)
- Highest Tax Rate: 2.9 cents/\$100 of AV (\$29.00/\$100,000)
- Final maturity: 8/1/2042
- Est. Total DS: \$70,181,510
- Average Annual DS: \$3,341,976

*Assumes 5.00% annual AV growth through FYE 2021, 3.25% thereafter; interest rates of 4.00%

Alternative 2

ALTERNATIVE 2: TAX RATE EXTENSION OF \$27.66 TAX RATE

Projected Tax Rates*



Alternative 2: Estimated Issuance Schedule			
Year Issued	Series	Term (Years)	Principal
2022	A	15	\$9,115,000
2024	B	15	\$12,035,000
2027	C	15	\$16,120,000
Total			\$37,270,000

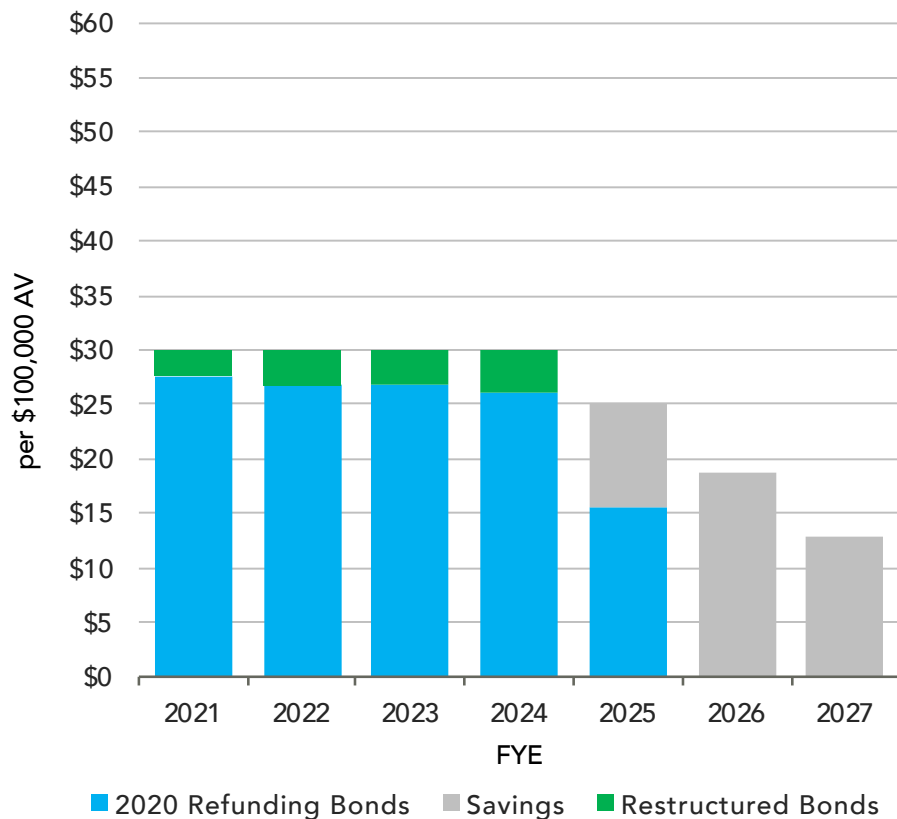
- Election Amount: \$37,270,000
- Avg Tax Rate: 2 cents/\$100 of AV (\$20.11/\$100,000)
- Highest Tax Rate: 2.8 cents/\$100 of AV (\$27.66/\$100,000)
- Final maturity: 8/1/2042
- Est. Total DS: \$53,607,220
- Average Annual DS: \$2,680,361

*Assumes 5.00% annual AV growth through FYE 2021, 3.25% thereafter; interest rates of 4.00%

Refinancing of Prior GO Bonds (Restructuring)

2010 & 2013 REFUNDING BONDS CAN BE REFINANCED NOW

Tax Rate Projections*



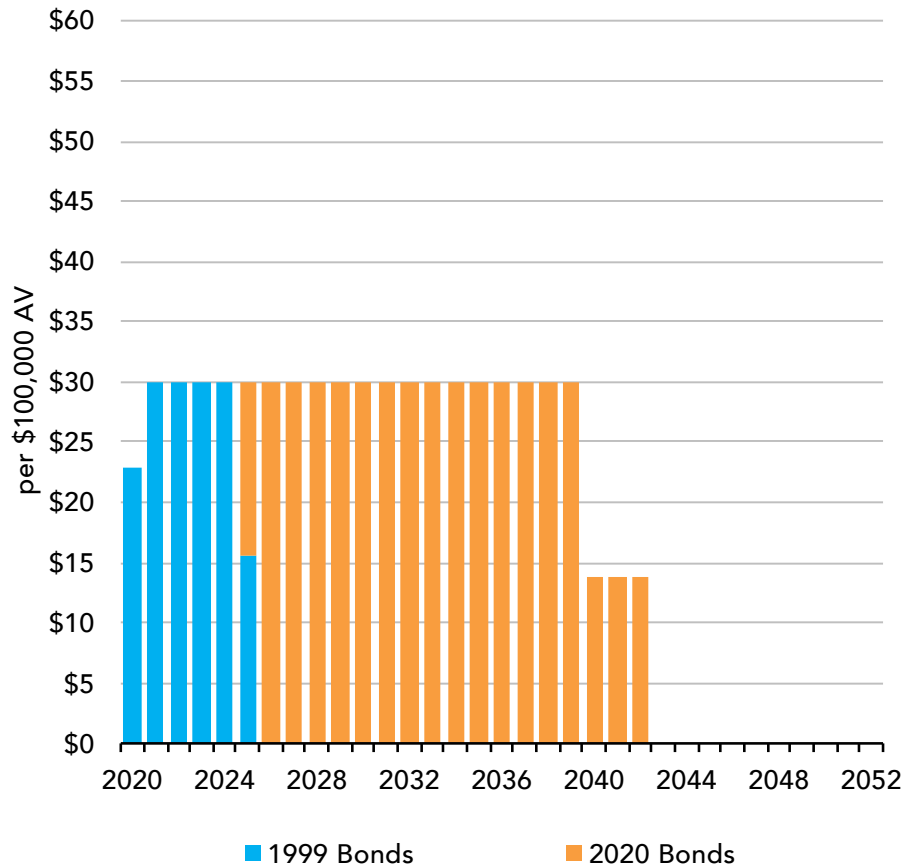
Estimated Savings Summary	
Principal Refunded	\$11,855,000
Avg. Rate of Bonds Refunded	4.45%
Avg. Rate of New Refunding Bonds	1.35%
Total Issuance Costs (all costs including legal, advisory, placement agent, trustee)	\$150,000
Net Taxpayer Savings (net of all issuance cost)	\$1,163,800

* Assumes 5.00% annual AV growth through FYE 2021 & 3.25% thereafter; Savings based on market rates as of June 24, 2020

Alternative 3

ALTERNATIVE 3: REFUNDING OF PRIOR DEBT AND TAX RATE EXTENSION OF \$29.88

Projected Tax Rates*



Alternative 3: Estimated Issuance Schedule			
Year Issued	Series	Term (Years)	Principal
2022	A	15	\$11,630,000
2024	B	15	\$15,175,000
2027	C	15	\$17,400,000
Total			\$44,205,000

- Election Amount: \$44,205,000
- Avg Tax Rate: 2.4 cents/\$100 of AV (\$23.88/\$100,000)
- Highest Tax Rate: 3 cents/\$100 of AV (\$29.88/\$100,000)
- Final maturity: 8/1/2042
- Est. Total DS: \$62,370,475
- Average Annual DS: \$3,230,590

*Assumes 5.00% annual AV growth through FYE 2021, 3.25% thereafter; interest rates of 4.00%

Summary

SUMMARY OF ALTERNATIVES

Description	Alternative #1 Conventional	Alternative #2 Tax Rate Extension	Alternative #3 Restructure and Extend
Bond Amount	\$51,475,000	\$37,270,000	\$44,205,000
Average Tax Rate *	\$26.93	\$20.11	\$23.88
Marginal Tax Rate Increase *	\$29.00	\$0	\$0

*Per \$100,000 of assessed valuation

WOODLAND JOINT USD

NEXT STEPS

Alternative #1

NEXT STEPS

If you want **Alternative #1**

- ▶ Move to pass resolution on agenda

Alternative #2

IF YOU WANT ALTERNATIVE #2, MOVE TO PASS RESOLUTION WITH THE FOLLOWING AMENDMENTS

- ▶ Replace **Ballot Measure Language** in Appendix A and B with following:

“With no increase in estimated tax rates, shall Woodland Joint Unified School District’s measure to expand vocational education facilities for programs including automotive engineering/ construction trades; improve classroom technology/ internet access; repair classrooms /schools; and replace roofs, HVAC, wiring and plumbing be adopted, authorizing \$37.27 million of bonds, extending current levies (less than \$21 /\$100,000/ year of assessed valuation while bonds are outstanding), raising on average \$2.75 million/ year, with legal interest rates, annual audits and independent oversight?”

- ▶ Replace **Appendix C** with:

Alternative #2 Tax Rate Statement (provided)

- ▶ Add following paragraph to **Section 14 of Resolution**:

In addition, in connection with this bond measure, the District has examined the debt service requirements due on its previously issued and outstanding voter-approved general obligation bonds and refunding bonds, the District’s fiscal year 2019-20 tax rate and assessed value and projected future assessed value taking into account reasonable assessed value growth estimates. Due to the scheduled amortization of outstanding general obligation bonds and refunding bonds which will occur prior to the time that the first levy is expected to occur with respect to bonds issued pursuant to this measure (being in fiscal year 2025-26), the District expects that when the initial levy occurs pursuant to this bond measure, that it will not exceed the 2019-20 tax rate levied for bonds outstanding in said fiscal year. Notwithstanding this expectation, general obligation bonds authorized by this measure are secured by an ad valorem tax unlimited as to rate or amount, and although the expectation is that tax rates will not increase, this expectation does not result in a cap or limit on the tax levies required to amortize bonds authorized by this measure.

- ▶ Add additional section to **Appendix A**:

In addition, the District has examined the debt service requirements due on its outstanding bonds, the scheduled amortization of such bonds, and the 2019-20 tax rate. Due to the scheduled amortization of outstanding bonds, which will occur prior to the time that the first levy is expected to for bonds issued pursuant to this measure, the District expects that when the initial levy occurs pursuant to this bond measure, that it will not exceed the 2019-20 tax rate levied for bonds outstanding in said fiscal year. Notwithstanding this expectation, general obligation bonds authorized by this measure are secured by an ad valorem tax unlimited as to rate or amount, and although the expectation is that tax rates will not increase, this expectation does not result in a cap or limit on the tax levies required to amortize bonds authorized by this measure.

Alternative #3

IF YOU WANT ALTERNATIVE #3, MOVE TO PASS RESOLUTION WITH THE FOLLOWING AMENDMENTS

- ▶ Replace **Ballot Measure Language** in Appendix A and B with following:

“With no increase in estimated tax rates, shall Woodland Joint Unified School District’s measure to expand vocational education facilities for programs including automotive engineering/ construction trades; improve classroom technology/ internet access; repair classrooms /schools; and replace roofs, HVAC, wiring and plumbing be adopted, authorizing \$44.205 million of bonds, extending current levies (less than \$26 /\$100,000/ year of assessed valuation while bonds are outstanding), raising on average \$3.723 million/ year, with legal interest rates, annual audits and independent oversight?”

- ▶ Replace **Appendix C** with:

Alternative #3 Tax Rate Statement (provided)

- ▶ Add following paragraph to **Section 14 of Resolution**:

In addition, in connection with this bond measure, the District has examined the debt service requirements due on its previously issued and outstanding voter-approved general obligation bonds and refunding bonds, the District’s fiscal year 2019-20 tax rate and assessed value and projected future assessed value taking into account reasonable assessed value growth estimates. Due to the scheduled amortization of outstanding general obligation bonds and refunding bonds which will occur prior to the time that the first levy is expected to occur with respect to bonds issued pursuant to this measure (being in fiscal year 2025-26), the District expects that when the initial levy occurs pursuant to this bond measure, that it will not exceed the 2019-20 tax rate levied for bonds outstanding in said fiscal year. Notwithstanding this expectation, general obligation bonds authorized by this measure are secured by an ad valorem tax unlimited as to rate or amount, and although the expectation is that tax rates will not increase, this expectation does not result in a cap or limit on the tax levies required to amortize bonds authorized by this measure.

- ▶ Add additional section to **Appendix A**:

In addition, the District has examined the debt service requirements due on its outstanding bonds, the scheduled amortization of such bonds, and the 2019-20 tax rate. Due to the scheduled amortization of outstanding bonds, which will occur prior to the time that the first levy is expected to for bonds issued pursuant to this measure, the District expects that when the initial levy occurs pursuant to this bond measure, that it will not exceed the 2019-20 tax rate levied for bonds outstanding in said fiscal year. Notwithstanding this expectation, general obligation bonds authorized by this measure are secured by an ad valorem tax unlimited as to rate or amount, and although the expectation is that tax rates will not increase, this expectation does not result in a cap or limit on the tax levies required to amortize bonds authorized by this measure.